

Company Name	
Business Address	
Business Activity	
Product or Service	
Federal ID number	

Self Employed Worksheet

1. Business is conducted on: Cash Basis Accrual Basis
2. Inventory (if applicable) is based on: Cost Other
3. Do you use any part of your home for business: Yes No
4. Did you hire any employees that may qualify for tax credits: Yes No
5. Number of months in business this year? _____

Income

Gross Receipts/Sales		1099 Income	
Returns and Allowances		Commissions	

Cost of Goods Sold

Beginning Inventory		Cost of Labor	
Ending Inventory		Materials/Supplies	
Purchases		Dump Fees	
Above Withdrawn for Personal Use		Other	

Automobile Mileage

Total Miles Driven		% Used Business	
Business Miles Driven		Parking, Tolls	

Expenses

Advertising		Legal /Professional	
Bad Debts		Licenses/ Permits	
Bank Charges		Office Supplies	
Bond		Postage	
Car/Truck Expenses		Pension/profit sharing	
Commissions		Rent	
Dues & Publications		Repairs	
Education/Books		Meals	
Employee Benefits		Supplies	
Insurance		Utilities	
Interest (Business)		Wages	
Laundry and Cleaning		Travel	
Online Fees		Gifts	

Taxpayer Signature _____ Date _____

Spouse's Signature _____ Date _____